



Schedule for Funding & Reimbursement

or... "Information to explain why THEE needs until Mid-October to begin the process of reviewing reimbursement requests".



*Check THEE's newsletter and Facebook page for actual date per school year

AUGUST

PURCHASE ORDER

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AUG 15 - SEPT 29

EARLY USE of Purchase Order numbers (*only* for **RETURNING** THEE parents)

PRIORITY

!

SEPTEMBER Student Registration

PURCHASE ORDER

#

SEPT 1 - 29

EARLY USE of Purchase Order numbers (*only* for **RETURNING** THEE parents)

SEPT 1 - 29

Parents may change their mind about the child's learning program right up until September 29th



SEPT 29

THE COUNT DATE:

No funding yet provided from Alberta Education to students from any school in the province

PRIORITY

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OCT 1 - 4 Finalize Student Registration Details

OCTOBER



OCT 5 - 21

Begin setting up:

- Family Funding accounts
- Direct Deposit service

PURCHASE ORDER

#

OCT 5 - 15

Ongoing support for Purchase Order numbers for **ALL** THEE parents

OCT 5

Alberta Education has provided the funding per student for the school year based on the student registration count as of Sept. 29th

OCT 21 - Onward

Begin reviewing and processing reimbursement requests.

FRIDAYS of each week are for sending out reimbursements to parents.

NOVEMBER

PURCHASE ORDER

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Ongoing support for Purchase Order numbers for **ALL** THEE parents



Review reimbursement requests and provide reimbursement payments to parents

DECEMBER - MAY

Review reimbursement requests and provide reimbursement payments to parents

DEADLINE

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MID-MAY DEADLINE* for receiving reimbursement requests!

DEADLINE

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MID-APRIL DEADLINE* for providing Purchase Order numbers!

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PURCHASE ORDER

Ongoing support for Purchase Order numbers for **ALL** THEE parents

